

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY  
17 APRIL 2012 AT 7.30 P.M. IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD,  
WOOTTON BRIDGE.

Present: Councillor Ken Morris (Chairman)  
Councillor Steve Porter (Vice Chairman)  
Councillors Barry Abraham, Brian Ballard, Dick Doran, Pete Mundell, Roy Murphy,  
Sarah Fulford & Daryl Pitcher

Also present: 5 Members of the Public  
Gill Salter, Tree Warden  
1 Member of the Press  
Val Cooper Parish Clerk

**Matters raised during the Open Forum**

- Thanks were given to the Parish Council for organising the cutting of the grass at the Recreation Ground which used to be the wildflower meadow. This had become overgrown so is now being cut as an amenity area.

1. APOLOGIES FOR ABSENCE.

**12/121.** Apologies were received from PC Nick Massey and Councillor Hailstone.

2. MINUTES.

**12/122.** RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 20 MARCH 2012 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN.

3. DECLARATIONS OF INTEREST.

**12/123.** Councillor Fulford declared a personal & prejudicial interest in matters relating to 49 Station Road, Wootton Bridge.

Councillor Porter declared a personal and prejudicial interest in matters relating to Brannons Tea Room.

Councillor Doran declared a personal and prejudicial interest in matters relating to IWALC.

Councillor Ballard declared a personal and prejudicial interest in matters relating to the Internal Audit.

4. MATTERS ARISING.

Progress reports only.

**12/124. Public Conveniences – Brannon Way (Minute 12/049)**

The lease had been signed and sent back to the Solicitor. The Parish Council are arranging the erection of a sign stating they are responsible for the Public Conveniences as a condition of the lease.

**12/125. Play Area – Recreation Ground (Minute 12/084)**

Alterations had been made to the fencing at the play area following the last meeting. The two new items of play equipment had been installed but the soil mound for the slide had been vandalised the day after it was installed, with the grass matting pulled up and soil thrown over the new swing. Safety fencing had now been put round the slide pending the grass growing through the matting. It was agreed that in hindsight safety fencing should have been installed following the installation of the new slide.

A noticeboard designed by the children at the Primary School for the play area was mentioned, as this had formed part of the initial discussions for the play area. The Clerk stated that a sign had been put up about no dog fouling in the play area which was designed by one of the school children.

RESOLVED – THE CLERK WILL LOOK THROUGH THE FILE FOR THE PLAY AREA TO ASCERTAIN WHAT WAS DECIDED ABOUT ASKING THE SCHOOL TO DESIGN A NOTICEBOARD FOR THE PLAY AREA.

**12/126. Economic Improvement Fund – Isle of Wight Council.** (Minute 12/089).

The Parish Council wrote to Councillor David Pugh objecting to the proposal to offer the Economic Improvement Funding without the need for match funding to three Parish Councils. The proposal was withdrawn.

**12/127. Open Evening at Steam Railway** (12/095)

The date for the open evening at the Steam Railway for the Friends of Wootton Station was still awaited. The Steam Railway are interested in having the second WICI Kiosk on loan – with this to be progressed with Peter Vail.

**12/128. Jubilee Coinage** (12/104)

The school had thanked the Parish Council for agreeing to donate £150 towards Jubilee coinage for the school children.

**12/129. Old Lloyds Bank Building** (Minute 12/107)

Councillor Porter had received a quotation of £36 plus VAT for a glass plaque which had been suggested be given to the owner of the Old Lloyds Bank Building to thank them for bringing the building back into use and improving the look of the High Street.

RESOLVED - THAT A GLASS PLAQUE WOULD BE PURCHASED FOR THE OWNER OF THE OLD LLOYDS BANK BUILDING TO THANK THEM FOR THE IMPROVEMENTS MADE TO THE LOOK OF THE VILLAGE.

**12/130. War Memorial** (Minute 12/102)

More than £500 had already been donated to the War Memorial, with money still coming in. Anyone who has not yet donated was urged to do so. It seems likely that some funding will be available from the War Memorial Trust.

5. PLANNING APPLICATIONS.

To comment on the following planning applications:-

**12/131. P/00347/12 TCP/30946**

Bodwen Corner, Woodside Road, Wootton Bridge

Demolition of porch and store; single storey extension on south elevation to provide garden room, office and store; two storey extension on north elevation and provision of first floor to provide additional living accommodation to include balcony on south elevation; detached double garage and store.

*The online objection was referred to. Of particular concern was the information about drawing KC169/5 which was said to be inaccurate and misleading.*

RESOLVED – THAT THE PARISH COUNCIL WOULD REQUEST CLARIFICATION FROM THE PLANNING DEPARTMENT AS TO THE ACCURACY OF DRAWING KC169/5 AND DEFER MAKING ANY COMMENT IN RESPECT OF APPLICATION P/00347/12 UNTIL THIS CLARIFICATION IS AVAILABLE OR THE NEW DRAWING HAS BEEN DRAWN UP.

**12/132. P/00290/12 TCP/18293/G**

Lushington Garage, High Street, Wootton Bridge

Construction of new car showroom; alterations to parking arrangements.

*Online objections and objections of residents present were heard.*

RESOLVED – THAT THE PARISH COUNCIL WOULD REQUEST A SITE MEETING WITH THE PLANNING OFFICER, HARWOODS AND OBJECTORS PRIOR TO COMMENTING ON APPLICATION P/00290/12.

**12/133. P/00445/12 TCP/22457/E**

Ty-Y-Mor, Lower Woodside Road, Wootton Bridge

Proposed car port.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTION TO APPLICATION P/00445/12.

Continued .....

**12/134. P/00373/12 TCP/30970**

Land adjacent Fairsea, Lower Woodside Road, Wootton Bridge

Proposed detached double garage for use by properties Belleaire and Rippleside.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00373/12.

**12/135. Decisions**

P/00098/12 – Refused (Ty-Y-Mor, Lower Woodside Road).

P/00153/12 – Approved (2 Whitehead Crescent, Wootton Bridge).

P/01027/10 – Approved (Lakeside, High St, Wootton Bridge)

**12/136. Tree Preservation Orders**

TPO/2007/22 – 4 Station Road, Wootton Bridge.

6. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE

**12/137. To report on the changes to the Youth Service in the village.**

Fully qualified PGL staff are now running the Monday junior night following the IOW Council staff no longer being permitted to run this. The new leader met the children and parents who have welcomed the possibility of an additional evening, as well as the Youth Club running through the holidays. A letter of thanks will be sent to Rob Ashley from PGL.

**12/138. To report on the progress on taking on the old school building in the village.**

Councillors Abraham and Porter are to meet with Astrid Davies and Barry Cook to try and progress the Parish Council taking on the old school building.

7. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES

**12/139. Report by Local Member.**

The local member gave his report at the Annual Parish Meeting which preceded this meeting.

8. COMMUNITY BUS SERVICE

**12/140. To consider whether the Parish Council will fund the extension of this service to include a Saturday service.**

If the bus service is extended to run on a Saturday, the cost will be approximately £3,000 per annum. This would need to be split between Wootton Bridge Parish Council and Havenstreet and Asheby Parish Council. Rex Goldsmith (Volunteer Driver) felt the service would be used, but probably no more than during the week, and he felt more people from Havenstreet will use this than in Wootton Bridge. Discussion took place about the economics of a Saturday service whilst also being mindful that this is a service for those who cannot get out. Clarification is also needed on who is paying the Coordinator's salary.

RESOLVED - THAT THE CLERK WILL LIAISE WITH HAVENSTREET AND ASHEY PARISH COUNCIL TO SEE IF THEY HAVE MADE A DECISION REGARDING FUNDING OF THE PROPOSED SATURDAY SERVICE.

- THAT THE CLERK WILL LIAISE WITH THE LOCAL MEMBER REGARDING THE BUS COORDINATOR'S SALARY.

- THAT THE CLERK WILL LOOK INTO HOW MUCH THE PARISH COUNCIL ARE ALREADY COMMITTED TO SPEND ON THE COMMUNITY BUS SERVICE.

9. LOCAL PLANNING

**12/141. To report on the progress of the Local Housing Needs Survey to plan for future housing needs in the village.**

The Clerk and Chairman had met with Peter Griffiths (Planning Services) and Jackie Johnson (Housing Projects Officer) to discuss tender documentation. Draft documentation had been received and the working group will be meeting to take this forward.

10. QUEEN'S DIAMOND JUBILEE

**12/142. To receive a report from the Tree Warden regarding the most suitable tree (or trees) to plant to mark the Queen's Diamond Jubilee.**

Gill had investigated prices for a Cedar of Lebanon tree, with sizes and prizes differing greatly. Gill stated that she would be prepared to look after the tree until it could be planted in the autumn when it is in a dormant state and the roots can get established. Gill will bring more prices and details to the next meeting.

With regards to the suggestion of planting fruit trees for the Jubilee at Pump Lane, Gill expressed caution in this respect. Gill had received quotations but following further discussion it was felt the disadvantages of planting fruit or nut trees outweighed the advantages.

The Clerk had contacted the Parks Department at the IOW Council for permission to plant a tree at the Recreation Ground. They did not have any issues with the request but gave a list of conditions which the Parish Council would need to take into account. The approval of the Parks Department to the chosen tree and location will be required before any tree is planted.

RESOLVED – THAT THE PARISH COUNCIL WILL NEED TO CONSIDER FURTHER WHICH TREE TO PLANT IN THE RECREATION GROUND TO MARK THE QUEEN'S DIAMOND JUBILEE

- THAT THE TREE WARDEN WILL OBTAIN FURTHER QUOTATIONS FOR THE JUBILEE TREE AND REPORT BACK TO THE NEXT MEETING.

**12/143. To agree funding for planting a tree for the Queen's Diamond Jubilee**

RESOLVED – THAT THE PARISH COUNCIL WILL FUND A SUITABLE TREE FOR THE DIAMOND JUBILEE FOR A SUM IN THE REGION OF £150.00.

11. WOODSIDE BAY HOLIDAY PARK DEVELOPMENT

**12/144. To report on the date of the Public meeting and progress made by the developers in securing the foreshore.**

The agent for Darwins had advised the Parish Council that the economics of the scheme for the holiday park at Woodside are still being worked on. The Parish Council will be advised when the public meeting date is set. He added that there is currently the intention to reinforce the foreshore with rock armour so that there is an element of protection for both the site and local residents.

Councillor Hailstone was unable to attend the meeting but had asked for concerns to be raised about the severe bank erosion at Woodside. He would like the IOW Council to ignore the demands of Natural England, which he understands they can do, and allow Darwins to be allowed to put in stone block protection otherwise further soil erosion losses of up to 20 feet or more inland could occur. He would like a formal enquiry into this.

The Local Member referred to the consultation the Parish Council took part in regarding coastal areas approximately eighteen months ago, with the Shoreline Management Plan being formally adopted. The plan for the Woodside area was natural erosion. The previous developer of Woodside Holiday Park (Roche) agreed to the removal of the slipway at Woodside, something the Local Member did not agree with at the time due to the erosion this would cause. Darwins got agreement for the slipway to be retained and said the installation of rock armour would be part of their new planning application.

RESOLVED – THAT THE PARISH COUNCIL WILL NEED TO WAIT FOR DARWINS TO CONTACT THEM WHEN THEY ARE READY TO HOLD THE PUBLIC MEETING AND DISCUSS THEIR REVISED PLANNING APPLICATION, WHICH WILL HOPEFULLY INCLUDE THE INSTALLATION OF ROCK ARMOUR AT WOODSIDE BAY.

12. BIG TIDY UP

**12/145. To report on the Big Tidy Up litter pick held on 27th March 2011.**

There was a poor turn out for this litter pick. The Chairman and Clerk did what they could and were joined by children from the Primary School who enthusiastically joined in by picking up litter in the Recreation Ground.

**12/146. To discuss ways of keeping the village tidy.**

It was agreed that future litter picks may be more successful if held at the weekend. These will be advertised in Village Talk in the County Press.

Continued .....

**12/147. Reminder of the Best Kept Village Awards.**

Judges had already been round once and may come again. A reminder was made for all residents to be vigilant for any litter lying around and to pick this up, if safe to do so.

13. HIGHWAY ISSUES

**To discuss any outstanding Highway issues.**

**12/148. New Road – Road Surface**

Councillor Hailstone was unable to attend the meeting but had raised concern about the patching of New Road from the High Street end to St Edmunds Walk, rather than the road being resurfaced as the Parish Council had been led to believe would be the case. Also the surface is still breaking up with a large hole appearing since the patching. He also raised concern about a patching strategy not being cost effective and felt the IOW Council should reconsider their position on this. The Local Member was investigating why he had been told the road would be resurfaced rather than patched.

**12/149. Lower Woodside Road**

Councillor Hailstone asked for an investigation into why two flat top vehicle recovery trucks are operating from this area as well as at least three open ended trucks appearing to carry road repair material daily. Also living accommodation had apparently been erected in the woods beyond Oak Farm to the right which needs urgent investigation as well as caravans appearing to be used for annual occupation. The Clerk was liaising with the Enforcement Officer from the IOW Council regarding the above.

**12/150 Bus Stop – Station Road**

Councillor Murphy had met the officer from the IOW Council about the possibility of moving the bus stop in New Road. The officer had not been receptive to this. Councillor Murphy understands that Southern Vectis want to “sterilise” the area which would mean more yellow lines. Councillor Murphy asked the Local Member to approach the IOW Council Officer to see if his decision can be reconsidered.

14. COMMITTEES AND MEETINGS

To report on the following meetings:-

**12/151. IWALC Executive**

Councillor Doran reported that a number of meetings had been held. Expert speakers have been invited to share their expertise. The first workshop on 26 May 2012 will focus on Quality Parishes and Localism and the second on 28 July 2012 will cover Neighbourhood Development Plans in Practice and will include speakers from Ringmer Parish Council, one of the early adopters of an NDP.

Councillor Doran attended the NALC National Council. One of the items raised was the cost of by-elections for Parish Councils and referendums. It was felt these should be funded by principal authorities, which NALC will take up as there seems confusion over this.

Councillor Doran will be attending the IWALC meeting this Thursday evening which will look at changes to the Standards Regime.

**12/152. Diamond Jubilee and Party in the Park Social Committee**

The Clerk reported that the Social Committee met on 27<sup>th</sup> March. Posters had been printed off for the Diamond Jubilee Tea Party, which was being held on Tuesday 5 June 2012, and were to be circulated in the village. Information had been put in The Bridge and tickets are available at the HIC or Tea Room. The Clerk urged Members to spread the word and to come along and support the event.

This year’s Party in the Park was to be held on Saturday 21<sup>st</sup> July. It will have an Olympic theme – “The Mini Wootton Olympics”. PGL had been approached to see if they would run traditional games such as a sack race, egg & spoon race etc. The Clerk was in the process of arranging the various licences and risk assessments required for the event.

Both events will be discussed further at the next Village Partnership Meeting on Tuesday 29<sup>th</sup> May 2012.

**12/153. Wootton Creek Fairways Association.**

Councillor Fulford had attended the recent meeting. Two points were highlighted:-

- A Dinghy Park Manager has been appointed for the green area to keep an eye on vandalism etc.
- It has been brought to the attention of the Fairways Association that the owner of Tugboat Alan, a houseboat on New Road, wants to break the boat up and replace this with a dwelling on floats. This had raised several concerns and will be kept an eye on.

Councillor Mundell raised the issue of fishing at Pump Lane. The Local Member is to chase the Advisory Notice he had requested for this area.

15. CORRESPONDENCE

For information only.

**12/154. Isle of Wight Age UK**

A letter had been received about the new Age UK IOW Good Neighbour Scheme. This involves recruiting volunteers and identifying elderly people in the community who would benefit from help and support and matching them. An invite to the June Parish Council meeting had been extended to the development officer.

16. ACCOUNTS

**12/155. To consider and approve the accounts for payment**

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS FOR PAYMENT TOTALLING £2,671.46, A COPY OF WHICH FORMS APPENDIX A OF THESE MINUTES, BE PAID.

**12/156. To review the Parish Council’s internal audit procedure.**

This is an annual procedural matter. The current procedure is for Councillor Ballard to carry out quarterly bank reconciliation checks.

RESOLVED – THAT THE EXISTING INTERNAL AUDIT PROCEDURE SHOULD CONTINUE.

17. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA

**12/157. Items to be included on the next agenda**

- PFI Team to give a presentation on the road improvements due to commence in 2013.
- Queen’s Diamond Jubilee Tree to be decided upon.
- Community Bus Service – further discussion on the possibility of a Saturday service.

There being no further business to discuss the meeting closed at 9.05 p.m.

Signed .....

Dated .....